# MissionGreenFuels application template

## Pool 4 and 5

### *Guide (to be deleted):*

*The final application document (this section) must stay within 30,000 characters – excluding the mandatory appendices (the 30,000 characters include spaces and text in tables. Tables etc. in the application template cannot be moved to any appendices). There are no requirements as to character distribution among the sections. Applicants must state the number of characters in the application, see below. Please use font size 11 for your application. Headlines must be in* ***bold****.*

*Delete the text in italics before creating the PDF and before counting the characters.*

*Red text are examples for understanding purposes and must be deleted.*

#### Characters (incl. spaces) in application:

Write character amount here

### Strategic fit to the MissionGreenFuels mission and roadmap

***How does your project contribute to the MissionGreenFuels partnership?*** *Explain the role your project plays in the mission’s development, how it is necessary in the joint movement – and what CO₂ reduction potential it contributes.*

***How and when do you plan to share and communicate the project’s results so they can be used by others – both within and outside the portfolio?*** *Describe how your project contributes to amplifying and applying knowledge in a broader context.*

***How does your project fit into the project portfolio?*** *Explain how your project thematically, professionally, or structurally strengthens the portfolio as a whole – and what synergies you foresee.*

***What competencies, topics, or stakeholders do you see as relevant for ongoing knowledge exchange and sparring?*** *Describe how you envision participating in an active learning community with other projects under the mission.*

### Quality of the idea

***Is the idea original?*** *Describe how your project differs from existing research, technologies, and solutions – both nationally and internationally.*

***How does the idea fit into the landscape?*** *Position your project within the national and international research and innovation landscape. Which research environments and companies are already working on similar or related initiatives – and how do you build on or differ from them?*

***Is the idea relevant and necessary?*** *Explain how your project contributes to and activates the green fuels value chain and why it is important right now to reach our mission goal – both professionally and strategically.*

***What does the support enable?*** *Describe why support from MissionGreenFuels is crucial to carry out the project, and what would be missing without it.*

### Impact

***How does your project contribute to answering one or more of MissionGreenFuels’ learning questions?*** *Describe which learning question(s) you address and how the project contributes to knowledge.*

***How does your project relate to one or more of MissionGreenFuels’ tipping points – and what is the project’s specific contribution?*** *Explain how you support progress in areas that can bring development closer to a tipping point.*

***How does the project support MissionGreenFuels’ Northern Star of “Integration of sustainable fuels in transport and industry before 2050”?***  *Describe how your results can contribute to the long-term mission and what role your project plays in that movement.*

***What conditions must be in place for the project to succeed at scale?***  *Describe which external prerequisites – such as regulation, market, infrastructure, collaborations – are necessary to scale the project, and how you as a project address these.*

### Quality of execution

***Do you have a realistic plan for project implementation?****Describe how your plan is supported by the right competencies and resources within the project partnership – including how roles and responsibilities are distributed.*

***What risks and barriers could affect project implementation – and how do you address them?*** *Identify relevant risks (e.g., technical, regulatory, infrastructural, or social) and describe how you work to understand and manage them – both internally and in interaction with the surroundings.*

***How will the project’s idea or results live on after the project period ends?*** *Describe how you work to ensure the project’s results can be used, anchored, or carried forward – and who will be responsible for that, if applicable.*

***What are the most critical steps ahead to activate the value chain?****Demonstrate understanding of the most critical steps ahead to activate the value chain to reach our mission goal and how this project contributes to these most critical steps.*

### Risk mitigations:

* *Describe how the risks of the project are defined and managed.*
* *Consider both internal project related risks and external risk factors.*
* *Identify, assess, and prioritise the most important risks of the project and describe their consequence, likelihood of occurrence, and mitigation with reference to the listed milestones in the work plan.*

*Use the table below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Risk/threat** | **Impact** (low-medium-high)**eller medium-** | **Likelihood** (low-medium-high) | **Mitigation** | **Contingency plan**  (when applicable) |
| Risk 1 | Medium | Low | … | … |
|  | Choose level | Choose level |  |  |
|  | Choose level | Choose level |  |  |
|  | Choose level | Choose level |  |  |
|  | Choose level | Choose level |  |  |

### Link between project plan and budget:

* *If relevant, describe any budget posts that may seem extraordinary or for other reasons needs to be explained/justified.*
* *It is important that the proposal and the budget are adequate; i.e. the expected achievements/impact are commensurate with the requested resources.*

### Governance:

* *Briefly describe the proposed governance model and how the project will be led and managed.*
* *Explain how the organisational structure and decision-making mechanisms match the complexity and scale of the project.*
* *Describe the leadership and project management qualifications of the proposed project leader*
* *Explain how the project team and its competencies will match the project’s objectives and bring together the necessary expertise. How do the team members complement each other and make the team fit to purpose for the project.*

### Legal, ethical, or regulatory demands:

* *Describe any legal, ethical, or regulatory requirements the project might encounter or need to comply with.*
* *Also, describe if any change in these requirements might influence the outcome of the project.*

### Financial gearing/Additional financing:

* *State how much industry, public or private funds, or others have already invested (being cash, in-kind payment, instruments, knowledge or other resources) in support of execution of the project.*
* *List any known parties outside the project group which will provide funding/financial support during the execution of the project.*
* *Describe how the MissionGreenFuels investment in the project can help attract or initiate funding from other sources.*
* *Please include information about the co-financing in the budget.*

### Activity plan

#### Work Package 1:

*Please provide a list of work packages (WPs) and a description of each WP in tables, see below*

|  |  |  |  |
| --- | --- | --- | --- |
| **WP 1 title:** | **WP Leader:** | **Start month and year:** | **End month and year:** |
|  |  |  |  |
| **Work package objectives:**    **Work package contributors:** P1, P2, P4  **Description of work:**    **Task 1.1:**    **Task 1.2:**    **Task x.x**  **Related deliverables:** 2 ,5 ,6  **Related milestones:** 1, 3, 4 | | | |

#### Work package table:

*Please provide an overview of the work packages in the table below*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **WP #:** | **WP title:** | **WP Leader:** | **Start month and year:** | **End month and year:** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

#### Deliverable table:

*Please provide an overview of the deliverables in the table below*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **D #** | **Title and description** | **Lead partner** | **Type\*** | **Recipient\*\*** | **Delivery date** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
|  |  |  |  |  |  |
| \* = report, document, data, prototype, etc. | | |  |  |  |
| \*\* = public, partner or partners, part of milestone, etc. | | | |  |  |

#### Milestone table:

*Please provide an overview of the milestones in the table below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MS #** | **Name and description** | **Lead partner** | **How is the completion of the milestone validated?** | **Delivery date** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

*The following definitions may be helpful:*

*'Work package’ means a major sub-division/phase of the proposed project.*

*‘Deliverable’ means a distinct output such as a physical item, software, technical diagram, report etc. Preferably, the deliverables should have well defined criteria for acceptance. Deliverables are linked to specific WPs and parts thereof, i.e. tasks.*

*‘Milestone’ means a control point in the project that helps define progress. The quantitative milestones may correspond to the completion of a key deliverable, allowing the next phase of the project to begin. A milestone may also be a critical ‘stop/go’ decision point in the project. As an example, the results of a test/trial determine the future direction of the project. Milestones can be linked to more than one WP.*

#### Resources to be allocated:

*Provide an overview of the resources to be allocated (person months (PM)) to each work package distributed on each project partner (using the table below).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **WP**  **Partner** | **WP1** | **WP2** | **WP3** | **WP4** | **SUM** |
| **P1** | 10 PM | 2 PM | … | … | …. |
| **P2** | 3 PM | … | … | … | …. |
| **P3** | 2 PM | … | … | … | …. |
| **SUM** | … | … | … | … |  |

### Appendices

##### Appendix A - Figures, pictures, tables (not mandatory)

* *If relevant, please upload up to five pages of figures, pictures, or additional tables related to the proposed project. Upload as PDF.*[*Download template*](http://missiongreenfuels.dk/wp-content/uploads/2025/08/Appendix_A_2025.docx)

#### Mandatory appendixes

##### Appendix B - Partner motivation

* *Describe each partner's key competences and motivation in relation to the project activities. Upload as PDF.*[*Download template*](http://missiongreenfuels.dk/wp-content/uploads/2025/08/Appendix_B_2025.docx)

##### Appendix C - Key people

* *Describe the key people in the project and include CVs for each key person. Upload as PDF.* [*Download template*](http://missiongreenfuels.dk/wp-content/uploads/2025/08/Appendix_C_2025.docx)

##### Appendix D - Gantt chart

* *Gantt chart showing the timing of the different work packages. Upload as Excel file.* [*Download template*](http://missiongreenfuels.dk/wp-content/uploads/2025/08/Appendix_D_InnoMission_Gantt.xlsx)

##### Appendix E - Budget:

* *Use the budget file supplied in the call material package. Upload as Excel file.*[*Download template*](http://missiongreenfuels.dk/wp-content/uploads/2025/08/Appendix_E_Budget_template.xlsx)

